



Niagara Catholic District School Board

**ESTABLISHMENT AND CYCLICAL
REVIEW OF POLICIES POLICY**

STATEMENT OF GOVERNANCE POLICY

100 – Board

Policy No 100.5

Adopted Date: October 27, 1998

Latest Reviewed/Revised Date: February 25, 2020

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, in order to fulfill its duties and responsibilities, the Board reserves the governing function of establishing and cyclically reviewing Board Policies. The Policies that regulate action will govern the Niagara Catholic school system. Board Policies are governance based for the outward vision and strategic direction of the Board and differentiate between internal operational responsibilities of staff.

The Director of Education, as Chief Executive Officer, is accountable to the Board for the implementation of Board approved governance Policies and shall issue Administrative Operational Procedures to operationalize each Policy for the day-to-day management of the organization. Board Policies will not be issued for regulations provided in the *Education Act* or in employment agreements for staff. The authorities' matrix for this Policy clarifies policy governance and operational administrative procedures for the direction of the Board.

The Policies of the Board shall be congruent with and supportive of the *Education Act* and Regulations of the Province of Ontario, all applicable laws and statutes, the Mission Statement and the multi-year Strategic Plan of the Niagara Catholic District School Board. The Policy pertaining to the internal governing operations of the Board of Trustees shall be called By-laws.

The process of establishing Policies and the cyclical review of all Policies will include timely consultation with individuals and groups as deemed appropriate to a particular policy.

All Policies will be reviewed on a cyclical basis of at least every five (5) years to ensure that they continue to meet the current needs of the system and are in compliance with current legislation. Specific Policies may be reviewed earlier within the five-year cycle as required to ensure alignment with changes in law, regulations or at the request of the Board, Policy Committee or the Director of Education. The development of a new Board Policy will be at the direction of the Board, or as required by law or regulations by the Director of Education.

The Director of Education will issue Administrative Operational Procedures to operationalize this policy.

References:

- [*Education Act*](#)
- [*Authority Matrix*](#)

Niagara Catholic District School Board Policies/Procedures

- [*Board By-Laws Policy \(100.1\)*](#)

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